

WHOLE CHILD SCHOOL
PROPOSED COMMITTEE STRUCTURE

1. SCHOOL SPACES COMMITTEE:

Mandate:

- Create outdoor and indoor spaces that align with the school's holistic approach and values
- Obtain the EcoSchool certification through the TDSB EcoSchool program by focusing on the four pillars of ecoschool certification:
 - Energy Conservation,
 - Waste Minimization,
 - School Ground Greening and
 - Ecological Literacy

Suggested Composition:

- two co-chairs responsible for leading the team and reporting to School Council
- 12-15 additional members
- skills/experience this committee may need include:
 - EcoSchool program knowledge as appropriate to certification
 - knowledge of eco-friendly practices, waste management, water and energy conservation, recycling, composting, pulp and paper
 - landscape architecture/design (xeriscaping), masonry
 - interior design/décor, space organization, lighting, artistic background, drawing/drafting
 - indoor plant knowledge/botany, tree planting, organic gardening/nutrition
 - project management

Potential Activities:

- Engage with the TDSB EcoSchool Program to establish an ongoing relationship that leads to certification
- Partner with the Roden PS School Grounds committee for the purpose of school grounds planning and development
- Partner with Roden PS Parent Council for the purpose of achieving EcoSchool certification
- Research and source materials (e.g., living wall/green spaces, furniture, lighting, textiles, artwork, shade, outdoor work spaces, etc.)
- Assist other WCS committees in maintaining best eco-practices where appropriate
- Develop budget and detailed expenses, action plan and timelines

Sub-Committees:

(a) Interior Space Committee:

- Ensure the development of interior WCS spaces is in alignment with holistic approach
- Survey and understand interior WCS space planning and development requirements identified by teachers, parents and administrators
- Plan and execute interior space improvement initiatives as approved by Principal and WCS School Council

(b) School Grounds Committee:

- Develop outdoor space that provides a more natural environment and best utilizes natural elements (sunlight, water, trees, plants, etc.)
- Develop and build an on-site organic vegetable garden, and possibly butterfly garden, for outdoor classrooms
- Establish a nearby community garden
- Research organizations to assist with development (e.g., Evergreen, Natural Playgrounds, Focus on Forests, Trees Ontario, etc.)

2. COMMUNITY-BUILDING COMMITTEE:

Mandate:

- Promote strong community relationships and connections (leadership, philanthropy, conflict resolution) within WCS community (students, parents, teachers, admin) and with the greater Roden school community and beyond
- Class Reps are members of the Community Building Committee. They provide a single point of contact for each class to facilitate important communications for parents and teachers alike. The role may vary from grade to grade depending on the type of support desired by the teacher and or the parent group for that grade.
- Class Reps act as a key liaison and voice between Council and the Parent/Student Community

Suggested Composition:

- two co-chairs responsible for leading the team and reporting to School Council
- 6-8 additional members (members will include class reps)
- skills/experience this committee may need include:
 - leadership and governance
 - mediation and conflict management
 - early childhood development, psychology, parenting strategies
 - communications, publishing, graphic design

Potential Activities:

- develop and draft proposed Code of Conduct to be presented to School Council
- develop conflict management strategies
- hold offer parenting seminars
- develop resource "library" for WCS website
- class reps to create and maintain phone tree and liaise between teachers and parents where helpful
- each grade can determine the best way to identify the individual who will represent them as a Class Rep/Liaison (this may be a small class election, volunteer who steps forward, etc.).

Sub-Committees:

(a) Website & Newsletter Committee:

- assist in ongoing development and updating of WCS website as key information resource/tool for WCS community
- write monthly newsletter that covers all areas of WCS life

(b) School Naming & Spirit Committee:

- organize a community-involved process to determine:
 - school name
 - school logo/design
 - school song
 - school chant
- research, develop and organize school spirit wear and gear offerings

(c) Transportation Committee:

- map/track geographic dispersion of WCS community and assist parents to connect for carpooling
- develop TDSB policy proposal re: transportation support/solutions that addresses TDSB alternative school initiatives

3. EVENTS COMMITTEE:

Mandate:

- develop and execute events to support WCS curriculum/programming and Committees

Suggested Composition:

- two co-chairs responsible for leading the team and reporting to School Council
- 8-10 additional members
- skills/experience this committee may need include:
 - events planning
 - catering
 - event décor and staging
 - storytelling, drama/theatre, art, music
 - camping, canoeing, wilderness training and first aid

Potential Activities:

- assist teachers to coordinate field trips/outings and volunteers (e.g., local organic/urban farms, Leslie Spit, natural/green spaces, theatre, festivals, etc.)
- plan and execute events for WCS community, WCS parents and open community events, such as: annual Fall Harvest Homecoming, camping trips, school “play” day, class events, potlucks, earth festivals, appreciation events

Sub-Committees:

(a) Event Childcare Committee:

- coordinate childcare for all school-related events (e.g., parent-teacher interviews, info sessions, registration nights, etc.)

(b) Healthy Kids Committee:

- promote healthy lifestyle (physical, mental, emotional)

- organize healthy snack and lunch club (e.g., through Real Food for Real Kids or Whole Green Kids) with a long-term goal of being able to offer to everyone interested in participating (e.g., exploring graduated self-subsidizing options)
- organize healthy activities lunch/after-school clubs (e.g., sports, yoga, art, community-based philanthropy)

4. FUNDRAISING COMMITTEE:

Mandate:

- work with other Committees to develop budgets
- establish fundraising targets
- research fundraising sources and opportunities

Suggested Composition:

- two co-chairs who are responsible for leading the team and reporting to School Council
- 10-12 additional members
- skills/experience this committee may need include:
 - accounting and tax
 - research and writing
 - communications, public speaking/presenting, marketing, sales
 - networking, community/public relations

Potential Activities:

- research TDSB and Ministry fundraising guidelines to ensure all activities comply with requirements/restrictions
- coordinate fundraising activities based on priorities/dependencies and external opportunities
- develop and manage donor and sponsor appreciation/recognition program
- facilitate administration of fundraiser tax receipts with Treasurer and TDSB

Sub-Committees:

(a) Large Donations & Sponsorships Sub-Committee

- draft donation request communication materials, prepare a detailed sponsorship proposals and pitch to various organizations

(b) Grants Sub-Committee

- explore funding opportunities through alternative sources (government funds, special programs, grants, etc.)
- draft grant application proposals

(c) Community Fundraising / Small Donations Sub-Committee

- work with Events & Activities Committee to plan and execute fundraising events (e.g., ticketed festivals and parties, silent auctions, etc.)